

## VALLEY TRANSIT DISTRICT

### REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL, ENGINEERING AND RELATED SERVICES ASSOCIATED WITH IMPROVEMENTS TO TRANSIT OPERATIONS, ADMINISTRATION AND MAINTENANCE FACILITY

The Valley Transit District (VTD) is seeking qualified individuals or firms interested in providing an assessment of facility improvements needs, and providing architectural, engineering, environmental review, complete drawings, specifications, and related bid documents, construction cost estimates, project and construction management services for facility improvements.

This project is funded by the Federal Transit Administration.

Minority, Small, and Disadvantaged Business Enterprises (DBE) are encouraged to submit Qualifications.

Please include a letter of interest together with a brief profile of your company including highlighted projects related to transit facility assessment, design, and construction. The submitted responses should not exceed (15) fifteen pages.

The submission of a written Statement of Qualifications for Architectural, Engineering, and Related Services Associated with Improvements to Transit Operations, Administration and Maintenance Facility is **due no later than 4:00pm on July 28, 2009**. Submissions should be delivered to Rick Dunne, Valley Council of Governments, 12 Main Street, Railroad Station Derby, CT 06418.

Responding firms, if selected for interviews, should be prepared to submit a proposed scope of services to be reviewed by the interviewing committee. This will occur after the RFQ process has shortlisted the responding firms. All submitting firms will be notified if they have, or have not, been selected for interviews.

Existing facility specifications and questions regarding submittals should be directed to David Elder by email at [delder@valleycog.org](mailto:delder@valleycog.org), by telephone at 203-735-8688, or by fax at 203-735-8680.

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12 Main Street, Railroad Station  
Derby, CT 06418  
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