

Regional Brownfields Partnership of West Central CT

**c/o VCOG, Main St., Derby RR Station
Derby, CT 06418**

Meeting Notice Nominating/Executive Committee Meeting

Wednesday, May 23, 2007

10:00 a.m.

at

**Beacon Falls Town Hall
10 Maple Avenue, Beacon Falls**

(directions below)

Agenda

(*Revised 5-22-07)

1. Acceptance of Letters of Nomination
2. Nominations from the Floor
3. Review and Nomination of Candidates by Nominating Committee
4. * Motion to Allocate Funds for Assessment – Town of Plymouth

Directions to Beacon Falls Town Hall:

From the north:

Take Route 8 south to exit 24. At end of ramp, take a right. Go to light and take a left onto Burton Rd. The second left is Maple Avenue and town hall is the first building on the right.

From the south:

Take Route 8 north to exit 23. At the light at the end of ramp, take a right. Go to the second light and take a right onto Burton Rd. The second left is Maple Avenue and town hall is the first building on the right.

Regional Brownfields Partnership of West Central CT
Nominating Work Group/Executive Committee Meeting
May 23, 2007
At Beacon Falls Town Hall

The meeting was called to order at 10:05 a.m. by Roy Cavanaugh, Chairman. The Pledge of Allegiance was said. RBP representatives present were Robyn Bugbee, Bristol; Roy Cavanaugh, Watertown; Edward Jurzynski, Beacon Falls; William Kuehn, Plymouth; Ron Skurat, Seymour. RBP Staff: Rick Dunne

Acceptance of Letters of Nomination: Rick Dunne presented the following letters of nomination received from the towns: one from Roy Cavanaugh of Watertown to serve as Chairman; one from CCRPA for Robyn Bugbee of Bristol to serve as Secretary/Treasurer. Rick then explained that he was awaiting letters to be faxed regarding the Vice-Chairman's position. He indicated that Adam Rinko did not submit a letter for re-nomination and that, coincidentally, Sheila O'Malley, former Waterbury member, had accepted the position of Director of Development for the City of Derby and would be appointed by Derby as their RBP representative and nominated by the Mayor of Derby to fill the Vice-Chairman slot. Mr. Dunne offered that the Nominating Work Group could proceed with that nomination, pending receipt of the fax. Robyn Bugbee stated that she would be more comfortable taking that nomination up under agenda item #2, Nominations from the floor. The Nominating Work Group then proceeded to accept the two letters of nomination that they were in receipt of—Roy Cavanaugh, Chairman and Robyn Bugbee, Secretary/Treasurer.

Nominations from the Floor: Robyn Bugbee placed in nomination for Vice-Chairman the name of Sheila O'Malley representing the City of Derby. This nomination was seconded by Ron Skurat. All in favor.
Motion: Ed Jurzynski then moved that nominations be closed; Second: William Kuehn. All in favor.
(The Nominating Work Group then received via fax two letters from the City of Derby—one naming Sheila O'Malley to take the position on the RBP that had been temporarily filled by Patty Finn, and the second letter from Mayor Staffieri, nominating Sheila O'Malley to serve as Vice-Chairman of RBP.)

Review and Nomination of Candidates by Nominating Work Group: The Chairman requested comment from the members present on any of the proposed nominations. It was generally discussed that these were all individuals who had served ably and well in the past, and they were wholeheartedly endorsed by members present.

Motion: By Robyn Bugbee to endorse and recommend the following slate for election at the annual meeting: Roy Cavanaugh, Chairman; Sheila O'Malley, Vice-Chairman; Robyn Bugbee, Secretary/Treasurer;
Second: Ron Skurat; All in favor

Motion to Allocate Funds for Assessment – Town of Plymouth: Bill Kuehn, on behalf of Mayor Krampitz of Plymouth, presented a letter dated May 22, 2007 thanking the RBP for the prior approval of Phase I funding for the site at 272 Main Street, Terryville and requesting additional allocation of funds for two adjacent parcels that the town is considering acquiring for their historic Waterwheel Park project. The request specifically before the Executive Committee is whether to allocate up to \$10,000 for Phase I assessments at both 280 Main Street and 13 Emmett Street in the Terryville section of Plymouth. Preliminary staff review was that the site was eligible but no eligibility determination form had been prepared as yet for submission to EPA and the access agreement was in progress.

Motion: By Robyn Bugbee to authorize up to \$10,000 to conduct two Phase I assessments at the two sites in Plymouth subject to all appropriate DEP, DECD and EPA authorizations, as necessary; Second: Roy Cavanaugh.

Discussion: Robyn Bugbee questioned the relevance of the two new sites to the previously approved site. Bill Kuehn explained that they are privately-owned sites adjacent to the previous site and that the LEP had recommended that these sites also be assessed as it appears they directly impact the original site. Roy

Cavanaugh inquired as to what Waterwheel Park actually was. Bill Kuehn explained that it is a national historic site and that it is part of a larger strategy to improve this facility as a tourist destination. Bill further explained that the Town had received a \$300,000 grant from the CT Commission on Culture and Tourism, but none of those funds were eligible to cover environmental expenses.

Rick Dunne explained that Plymouth has also entered into an agreement to provide additional funds directly to RBP to manage the environmental process at this site. He explained that this is similar to other arrangements RBP has had in the past with the City of Derby, and he cited the Derby Downtown Project as an example. Robyn Bugbee noted that this is a very significant site for the State of CT and the region as it was the original waterwheel that supplied power for the Eli Terry Company which was among the first and most renowned clock-making companies in the country. Restoring the waterwheel and creating the park will preserve a major part of the region's manufacturing history and will act as a tourist draw for the town, region and state.

The motion was then moved. All were in favor.

The Chairman then asked if there were any additional items for discussion. Rick Dunne updated those present regarding the status of the recent EPA grant awards. He explained that RBP was not selected in the current round and that Arthur Bogen was following this up with EPA to determine what may have been deficient in our status or application. Rick noted that the vast majority of awards were site specific where there were tangible economic outcomes as opposed to the community-wide approach that we take. Robyn noted that all of the instruction materials indicated that community-wide investment would be ranked more highly and that she was disappointed in the outcome. Rick said Arthur would report further on this at the annual meeting in June. He further stated that while our budget for RBP would tighten up, we are comfortable that we have enough in the way of specific projects to sustain RBP operations for one and maybe two years, if necessary, and that staff would also pursue the possibility of additional funding from Region I that would allow for the sustainability of our areawide approach.

Motion: To adjourn the meeting made by Ed Jurzynski, seconded by Robyn Bugbee. All in favor.

Meeting was adjourned at 10:34 p.m.

Respectfully submitted,

Robyn L. Bugbee
RBP Secretary/Treasurer